

BEMENT PARENTS ASSOCIATION BYLAWS

submitted 5/29/16

The primary function of The Bement School Parents Association (BPA) is to support the school and enhance the sense of community. This support includes but is not limited to hosting special events, raising funds for school programs, and assisting the faculty and administration in attaining mutual goals. The Parents Association is not a policy-making body and explicitly recognizes that the exclusive power to establish and carry out the policies of the school resides with the board of trustees and the head of school. The BPA will nurture the overall growth and development of the community by maintaining its supportive role. The BPA shall assist The Bement School in all of its efforts to enhance its reputation and improve the well being of the school and the community.

- The parents and guardians of any current student of The Bement School shall be members of the BPA.
- A BPA goal is to have all parents become involved in activities during the school year.
- There are no dues for membership in the BPA.
- Each officer shall be entitled to cast one vote upon any matter which shall properly come before a general meeting of membership.
- The BPA holds monthly meetings.
- These meetings may include members of the Bement faculty and staff who serve in an advisory role.
- Monthly meetings are open to parents and guardians.
- Minutes from these meetings are maintained and available upon request.

Officers of the BPA will be: president, vice president, secretary/class representative, and treasurer. The president is responsible for coordinating all events as well as communicating with the BPA membership, administration, and board of trustees. The officers, working in cooperation with the school administration, are responsible for planning and implementing all BPA projects. The officers will approve all decisions about fundraising activities and expenditures by the BPA. Any gifts given in the name of the BPA will be voted on by the officers.

Those parents interested in serving as officers of the BPA shall indicate their desire to serve to any current officer, or to the head of school, in the spring term. A notice will also go out to the general membership in April, so that those who wish to indicate their interest in serving as an officer may do so. In addition, the current officers will present a list of potential candidates to the head of school.

After consideration, the head of school will then ask candidates to serve as the officers of the BPA for the upcoming year. Designated officers will serve a one-year term, commencing July 1. Officers may serve an additional year in their position upon agreement by the head of school and consensus of the board.

The president of the BPA serves as a voting member on the board of trustees. The board of trustees meets three times a year. In the event that the president is not able to attend a trustee meeting, the vice president, secretary/class representative, or treasurer may attend in their place.

These by-laws may be amended at any meeting of the Association by a two-thirds vote of the members present, provided notice of the proposed amendments has been given in writing thirty days prior to said meeting.