



The Bement School

Alumni and Development Office
94 Old Main Street
P.O. Box 8
Deerfield, MA 01342
Phone: 413-774-3021

PROCEDURES FOR GIFTS OF SECURITIES

1. Please notify Sara Ardrey, Director of Alumni and Development, at (413) 774-3021 or sardrey@bement.org before the transaction occurs, or if you have any questions.
2. Please notify your broker or bank in writing to transfer the securities. Shares should be sent via DTC to:

Brown Brothers Harriman NY
DTC # 0010
Account #: 0150656
Account Name: BBH Investment & Wealth Mgmt
For Further Credit To: 1091013664 / BEMENT SCHOOL

Notes may be added to the transfer to designate donor name and fund (please limit notes to five words or less). For example:

Annual Fund Donor John Smith

For any broker or bank questions regarding securities transfers, please contact Carter Denton at Brown Brothers Harriman, email: carter.denton@bbh.com, phone: 617-772-1509.

Thank you for your generosity to Bement.