

THE BEMENT SCHOOL

Fly on your own wings

Admission Office

REQUEST FOR TRANSCRIPTS/SCHOOL REPORTS

To be completed and signed by the parent/guardian and given to the applicant's principal, headmaster, or guidance counselor at current school.

TO:

School _____

Address _____

City, State, Zip _____

I request that you send photocopies of pertinent school records regarding the applicant, _____, who is presently in ____ grade at your school, to:

Admission Office
The Bement School
94 Old Main Street
P.O. Box 8
Deerfield, MA 01342

The most important material that Bement receive:

- Report card for current year, as well as past two years, with summaries with attendance and teacher comments
- Results of standardized achievement and/or aptitude tests
- IEP, special evaluations, recommendations, or psychological reports
- Any record of disciplinary actions

I also authorize teachers to release information about the applicant, which would help identify apparent learning strengths or weaknesses, patterns of behavior, and/or emotional development.

Signature of Parent or Legal Guardian

Date of Request



94 OLD MAIN STREET, P.O. BOX 8, DEERFIELD, MASSACHUSETTS 01342

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