

June 2, 2010

Hut Beall, Jane Plager, Terri Mayrand, Meg Clark, Alice Patton, Julia Flannery, Claudia Pazmany, Kathy Elkins (outgoing Chair, Spring Fling Auction)

1. *Treasurers Report:* Beginning balance was \$13,016.03. Funds outlaid this month for the following: Lost and Found, \$42 (new racks); Duncan Laird event, \$250; Library books in honor of Jamie Mullins & family, \$330; School Store, \$310. Income from Book Fair (Scholastic), \$1044.15 plus miscellaneous School Store purchases (Grandparents' Day not included in totals). Ending balance is \$13,544.07 [yet-to-be-determined is gift to School amount. Rough estimate of known expenses for 2010-11 is \$8900, to include Freedom from Chemical Dependency alternative group, Marje Monroe, Duncan Laird, Author/Illustrator]
2. *School Store Update:* Grandparents' Day went well, and brought in approximately \$670. Will begin sourcing new items for fall over the summer, and plan to clean store room at end of school year.
3. *Old Business:* **Lost and Found:** Terri Mayrand and Jane Plager have completely reorganized Lost and Found to the area outside the Dance Studio in the Polk Building. They have been making once-a-week sweeps; next year this will be done by Upper School community service groups. Items with names in them will be given to Lizzie Doubleday or Carole Pennock to be returned to owners. Currently there is signage at "old" locations directing folks to this new location, but info should also be highlighted in 2010-11 Handbook for parent reference. **Note: As of June 14, all remaining Lost and Found items were donated to the Salvation Army. Any sports gear was put into the collection for the upcoming Sports Equipment Sale.*
Spring Fling Survey: 57 People responded to the survey, which is a good % of the number who read it. Returns were split over like/dislike of the Fair. Hut will make comments available to the Board at a later date, but there were some very good suggestions for improvements/alternatives. Discussion was raised over the fact that Hooping Harmony people were selling hula-hoops, and whether this was appropriate for the day. Could a parent run a hula-hoop station instead? There was consensus that no vendors should be allowed this day.
Library donation in honor of Mullins family: Terri Mayrand and Hut Beall selected 20 sports-themed books in honor of Jamie Mullins & family, which are now in the library. Each book has a bookplate indicating its gift in honor of the Mullins family, and Hut has sent a letter to Sarah.
4. *New Business:* **Original Artworks:** Received an email from this rep, after several folks had expressed an interest in this project. Will NOT replace Genevieve gift-wrap fundraiser, but run in addition to it. There is some work involved in coordinating this project. Board agrees responsibility for artwork should not fall to the faculty, but should be sent home for parents to determine individually if they would like to participate. Hut will contact those who had expressed previous interest in this project to see if they would like to spearhead it in 2010-11. Time of year for this to be determined.
Author/Illustrator Event: This event will be chaired by Sarah Burstein and Amy Gordon. In the past, the honorarium offered was \$250; Amy feels that offering \$200 is adequate. Dis-

cussion of previous budget for luncheon. Decided to ask Rose-Ann if she can provide lunch, as it is only provided to the 10 authors and with plenty of advance notice she could most likely handle this additional request. Possibility of offering tote bags for sale at this event as well, to accommodate book sales – will consider thru School Store. Amy Gordon has suggested the following change to the A/I schedule, which would move that day's morning meeting to the afternoon to kickoff the afternoon's author activities. Board authorized budget of \$2500 (same as previous years') for this event.

Book Fairs: Book Fairs by Bookends profit level is 10%; however they supply the best quality & best selection of books for all grades. Scholastic had profit of \$1000, but books seemed more geared towards younger children, and not consistent in paper- and hard-back. Priority for next years' book fairs needs to be determined, quality or profit. *Note: 2010-11 Book fairs will be scheduled with Book Fairs, determined on quality of their books and their setup.*

Family Movie Event: Scheduled for first Saturday in December 2010 (12/4). Will have movie listings available at the end of October to choose our film.

Bylaws: Executive Board will update the bylaws this summer, as this needs to be done to bring them up-to-date.

5. *Upcoming Events:* **Teacher Appreciation Day:** Flyers were distributed, emails sent, posted on web. Mr. White will do sandwiches and salads. Double-check any allergies and try to accommodate them. Board will meet to assemble gifts.

Blazer Exchange and Sports Equipment Sale (9/7/10): Note: Equipment was collected last week of school & stored. Meg will inventory and Board will work on promotional info over the summer.

All-School Family Picnic (9/10/10): Hut will ask for a family to host this event, and when contacting class reps request that they not hold their welcome-back parties this same day.

End-of-Year-Gift: Executive Board voted 4-0 to purchase an Ellison Diecutter with additional dies for the faculty. An additional gift will possibly be made to the library; board will meet to discuss.

Class Representatives: Hut will contact current class reps over the summer and organize for 2010-11. Responsibility to convey messages to classmembers received via email from Parent Rep will be added to responsibilities listed in Handbook.

Enjoy your summer!!