

Parents' Association Meeting Minutes  
November 11, 2011

Sara Harvey, Lee Rubeck, Terri Mayrand, Meg Clark, Alice Patton, Shelley Jackson, Carole Pennock, Julia Flannery

*Executive decision to move PA Open Meeting to January 16, 2012 at 8:15am*

**Old Business:**

Fall Bazaar: Sara and Cressey will have a wrap up meeting. Next year would like to create a larger version of the student art table that was a new addition this year. The table raised \$30 and the kids were very proud of their contribution! Great job!

5th Grade Raffle: Plans are moving ahead, all are very enthusiastic. Tentatively raffle and bake sale will be held day of Holiday Tea.

Genevieve's: All set for delivery on the 16th, then sort and pass out. Carole offered to help with Lower School distribution if needed.

Hillside Pizza: have sold approximately 130 units, about \$700 profit. Terri and Lee will pickup and bring to Bement for afternoon pickup.

Barnes and Noble Book Fair: Shelley and Carole will read, Ted Piña and Tommy Song will perform, art is available to hang, Lee has organized craft. Info will go into next Look Ahead, Bookmarks and flyer will go out, will email specifics with story and performance times closer to date.

**Treasurer's Report:**

Starting balance was \$11,238.96. Income as follows: School Store, \$467.11; Bake Sale, \$452.18; Fall Bazaar, \$2404.71; Family Movie, \$391. Expenses: Duncan Laird, \$312.50. Genevieve's is not quite totaled yet, but is roughly +3323.35 with expense of -1900 (est profit is \$1400).

**School Store:**

Will open for holiday sales on December 20, day of Holiday Tea, in the old dining room of Bement House. Hours will be 2:30 - 5:30 pm. Terri and Sara will help spell Meg before upper school is dismissed.

Shelley asked about higher-end tote bags, as several parents have asked her about them. Julia offered to check Vineyard Vines and Merribelt; Meg will price Eliza B, but in previous research the minimum orders were high for the size of our community. Will research & consider if this could be run as a special order.

### **New Business:**

Dartmouth Aires: Cost is \$750; PA has paid for this in the past and will do so again. The Aires are participating in e tv show The Sing Off and performance would possibly be after the finals.

### **Upcoming Events:**

Skating & Basketball Party: Amy & Tim Hampson are chairing this event. Sara & Amy have met and all is in good shape. Will post a help-wanted ad for work shifts in the Look Aheads. Also looking for another family or families to co-chair. Will also have the kids help publicize the event at a.m. Meetings, etc.

Online Auction: received feedback from volunteers, primarily willing to assist with data entry, therefore Sara would chair this auction. Sara will set up a phone meeting with Bidding for Good to discuss their service. The complexity of trying to set up an auction from scratch is too much. Auction would be accessible to entire Bidding for Good audience. Question raised as to ability to limit accessibility of some items to Bement-only, i.e. families who donate vacation homes. Their fee structure is as follows: for less than \$20K, you pay 9% profit fee, for greater than \$20K, you pay 6% fee. Compare to \$10K expenses for Spring Fling auction in past.

Does require volunteers still, for photographing items, sending letters, etc.

Ability to include donors' business contacts on the website.

Would reach friends, families, alumni, etc. Schedule is driven by auction closing date.

Link event to Spring Fling fair. Possible Fun Run, tees, etc. Hold a "spirit week" to include kids, end with pajama day to encourage 'pajama auction' (ability to bid from home in your pjs) . Would coincide with Trustee day, is that an issue? Basic solicitation would remain the same. Solicitation information will have to be pulled out of Maestrosoft. Program can be difficult to extract information from, is it easier to input into new database directly from donor sheets. Meg, Lee & Terri will meet on Monday to pull last year's donor forms and keep an eye out for appropriate potential mini golf sponsors.

Mini-Golf Event: would need at least 18 sponsors for holes, with opportunity for additional. With enough sponsorship and food sales, this could run primarily as community-building event, maybe charge token fee to golf, \$1? Date for mini golf would be Friday, April 13.