



## **Automatic Recurring Billing Form**

With automatic recurring billing, you can participate in Bement's Annual Fund and have your contribution spread out in installments over a number of months. Your contribution can appear as a monthly payment on a credit card or as a charge on your Bement account. Thank you for considering this option to make your important donation to the Annual Fund easy and manageable.

***Here are four easy steps to get you started.***

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**Step 1: Please indicate the amount of your gift**

Please charge my credit card or school account \$ \_\_\_\_\_  
\_ per month  
\_ one time charge

**Step 2: Please select one of the following forms of billing:**

**Charge a credit card**

Payment method:      MasterCard      Visa  
Name on credit card: \_\_\_\_\_  
Card number: \_\_\_\_\_  
Expiration date: \_\_\_\_\_

**OR**

**Charge student account**

Name of student \_\_\_\_\_

**Step 3:** Signature of parent \_\_\_\_\_ Date \_\_\_\_\_

**Step 4:** Please return to: Wendy Giard, Business Office or fax to (413) 774-7863

***Thank you for supporting the Bement School Annual Fund.***